

Application for Employment

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. We are an equal opportunity employer.

POSITION(S) APPLIED FOR			DATE OF APPLICATION
LAST NAME	FIRST NAME	MIDDLE INITIAL	EMAIL ADDRESS
ADDRESS	CITY/STATE	ZIP CODE	TELEPHONE NUMBER(S)

If you are under 18 years of age, can you provide required proof of your eligibility to work?

Yes No If Yes, give date _____

Have you ever filed an application with us before? Yes No If Yes, give date _____

Have you ever been employed with us before? Yes No If Yes, give date _____

Are you currently employed? Yes No If Yes, may be contact your employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No
 Proof of citizenship or immigration status will be required upon employment.

On what date would you be available to work? _____

Please mark what you are available to work: Full Time Part Time Shift Work Temporary

Are you currently on "lay-off" status and subject to recall? Yes No

Can you travel if your job requires it? Yes No

Have you been convicted of a felony in the last 7 years? Yes No
 Conviction will not necessarily disqualify an applicant from employment. If Yes, please explain:

How did you learn about us? Advertisement Friend Employment Agency Relative Other _____

Education	NAME/ADDRESS OF SCHOOL	COURSE OF STUDY	YEARS COMPLETED	DIPLOMA/DEGREE
ELEMENTARY SCHOOL				
HIGH SCHOOL				
UNDERGRADUATE COLLEGE				
GRADUATE PROFESSIONAL				
OTHER (SPECIFY)				

Employment Experience

1.

EMPLOYER	ADDRESS	CITY/STATE/ZIP	TELEPHONE NUMBER
----------	---------	----------------	------------------

JOB TITLE	SUPERVISOR		
Dates Employed: From _____ To _____	Hourly Rate/Salary: Starting _____	Final _____	
Work Performed: _____			

2.

EMPLOYER	ADDRESS	CITY/STATE/ZIP	TELEPHONE NUMBER
----------	---------	----------------	------------------

JOB TITLE	SUPERVISOR		
Dates Employed: From _____ To _____	Hourly Rate/Salary: Starting _____	Final _____	
Work Performed: _____			

Additional Information

List any foreign languages you can speak, read, and/or write: _____

Describe any specialized training, apprenticeship, skills and extra-curricular activities:

Describe any job-related training received in the United States Military:

Other Qualifications: Summarize special job-related skills and qualifications acquired from employment or other experience.

Specialized Skills: Check Skills/Equipment operated: PC Windows Word Excel 10 Key Fax
 Other (list) _____

State any additional information you feel may be helpful to us in considering your application.

Note to Applicants: DO NOT ANSWER THE FOLLOWING QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? Yes No

References

1.

NAME	TELEPHONE NUMBER	TYPE OF REFERENCE
------	------------------	-------------------

ADDRESS

2.

NAME	TELEPHONE NUMBER	TYPE OF REFERENCE
------	------------------	-------------------

ADDRESS

Applicant's Statement

I certify that all answers herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, including, but not limited to, reference check.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at the time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Employer.

SIGNATURE OF APPLICANT

DATE